



## ACBL District 17 Preliminary Tournament Agreement

ACBL District 17 (D17) offers Unit \_\_\_\_\_ (the host Unit) the authority to sanction and schedule a regional tournament to be held in \_\_\_\_\_ (host city) during the month of \_\_\_\_\_ 20\_\_.

Tournament planning should be guided by the D17 Regional Tournament Plan (RTP); a draft copy may be obtained from the D17 Secretary.

The tournament budget should be submitted with the accounting of the unit's preceding tournament at least one year in advance if the unit is a first-time host. A budget spreadsheet may be obtained from the D17 Treasurer.

The tournament schedule should be approved by the D17 Tournament Committee and submitted to the ACBL at least nine months prior to the event.

After approval of the budget and schedule the D17 Board will offer the Regional Tournament Plan (RTP) to Unit \_\_\_\_\_ for approval and signature.

The tournament flyer should be approved by the D17 Tournament Committee as soon as possible, but no later than six months prior to the tournament.

If you have any questions, need clarification or assistance, please contact your D17 Representative \_\_\_\_\_.

Sign and date in the appropriate space below.

\_\_\_\_\_ President, District 17      Date: \_\_\_\_\_

\_\_\_\_\_ President, Host Unit      Date: \_\_\_\_\_

\_\_\_\_\_ District Representative      Date: \_\_\_\_\_