



DISTRICT 17 ASSOCIATION AMERICAN CONTRACT BRIDGE LEAGUE

Minutes of the District 17 Board Meeting, February 28, 2015, at the Holiday Inn Palo Verde, Tucson, Arizona

Present: Board members: Darwin Afdahl, Bonnie Bagley, Rod Bias, Robb Gordon, John Grossmann, Jim Horton, JoAnne Lowe, Art McHaffie, Flo Newlin, Jerry Ranney and Rod Southworth
Board members elect: Frank Fine, Steve Nordberg and Becky Rogers

Also attending a portion of the meeting: Gary Zeiger, Director In Charge (DIC)

Absent: John Van Ness

President's Opening Remarks

Darwin Afdahl called the meeting to order at 8:00 a.m. He asked for a moment of silence in remembrance of Garey Hayden, a Tucson unit member and ACBL Grand Life Master who passed away February 5th. Darwin thanked and commended Steve Reynolds, the Tucson tournament chair and the Tucson volunteers for a successful tournament and expressed appreciation for the lovely dinner Friday night. Darwin reported ACBL has a master insurance policy which covers the American Contract Bridge League, all of its' units, districts and conferences, which provides directors' and officers' liability insurance, as well as employment practices liability insurance. Darwin announced the Phoenix Unit has cancelled the 2015 October Phoenix Regional due to the low turnout in 2014 at the Mesa Convention Center and the unavailability of another venue. A motion was made seconded and passed to hold the D17 third meeting of the year at the Taos Regional September 21-27, 2015. The board meeting will be Saturday, September 26.

Election Report

Darwin Afdahl welcomed the newly elected board members: Frank Fine, Albuquerque, Steve Nordberg, El Paso and Becky Rogers, Las Vegas. Jim Horton, Mesa, JoAnne Lowe, Phoenix, Flo Newlin, Denver, Rod Southworth, Wyoming and John Van Ness, Colorado at Large from the Colorado were reelected. A motion was made, seconded and passed to ratify the elections and seat the new board members.

Election of Officers

Darwin Afdahl conducted the election of officers.

John Grossmann and Jerry Ranney were nominated and seconded for president.

John Grossmann was elected president.

Art McHaffie and Jerry Ranney were nominated and seconded for vice president.

Jerry withdrew his name saying he preferred to remain treasurer. Art was elected.

Bonnie Bagley was nominated and seconded for recording secretary. She was elected.

Jerry Ranney was nominated and seconded for treasurer. He was elected.

Jim Horton and Flo Newlin were nominated and seconded for election secretary.

Flo Newlin was elected election secretary.

Approval October 2014 Minutes

A motion was made to approve the October 2014 Phoenix minutes. The motion was seconded and passed.

Secretary's Report

Bonnie Bagley stated a condolence card was sent to Garey Hayden's widow and a get well card for John Van Ness is being circulated. Bonnie noted D17 letterhead stationery and free play coupons are also available, and also, there is an electronic D17 letterhead available. JoAnne Lowe mentioned she has blank address labels left from doing I/N postcards if anyone needs some.

Treasurer's Report

Jerry Ranney presented the treasurer's report and noted the budgeted loss of \$3,281 was actually \$37,596, due to less than budgeted regional table counts and the unit subsidies to the Albuquerque and Las Vegas Units. D17 yearend assets were \$111,053. A motion was made and seconded to accept the treasurer's report. The motion passed. Jerry reported adjustments need to be made to the 2015 budget due to the cancellation of the Phoenix Regional. Bonnie noted other adjustments are necessary, the item listed as STaC income is not income, it is a rebate from the Western Conference and due to the Western Conference suffering financial losses also, there will be no 2015 rebate and the per page charge for the *ScoreCard* will be increased starting April 2015 by \$50, a \$200 monthly increase. Jerry then figured the expected surplus to be \$12,000.

Current Regional

Darwin reported he has received no complaints about the tournament, but others have received complaints about the Daily Bulletin; the printing quality is poor and all of the results are not in the next day's bulletin. Darwin noted Gary Zeiger will join the meeting late with a report on the regional.

National Board

Bonnie Bagley stated the report of the 2014 Fall BOD meeting was in the January *ScoreCard*. The next BOD meeting will be at the 2015 Spring NABC in March in New Orleans. There will be a report from the Technology Committee formed by Robert Hartman, which consists of three BOD members, three ACBL employees and three 'outside' technology savvy advisors. This meeting will be held at 3:00 p.m. Thursday, March 12, and is open to all (note: The forum was taped, and may be viewed at: [youtube.com/watch?v=m9fat48MDR8&feature=youtu.be](https://www.youtube.com/watch?v=m9fat48MDR8&feature=youtu.be) - you might want to skip ahead, the actual meeting starts 9:55 minutes into the video). Major reconstruction of the damage to ACBL headquarters by the flood has been done and there is consideration of building a berm around the building at the cost of \$130,000 to prevent major destruction by flooding again. ACBL is looking at innovative ways for payment of entry fees at tournaments by credit card. ACBL membership stands at 167,688. January regional table count is up 11% (there was one more regional in January 2015 vs January 2014). January sectional table count is down 11% with 9 fewer sectionals, but average sectional table count is up 1%. The Learn To Play Bridge online program had 1836 new users in 2014 and the 2015 goal is to have 500 new members via this program.

Board of Governors

Robb Gordon, newly elected as First Alternate to the BOD representative, and therefore on the Board of Governors (BOG) explained that ACBL is overseen by the Board of Directors, which consists of one representative from each district and the BOG chair (a non-voting member) Another body is the BOG, whose functions are: to approve all new life masters and the other is to discuss issues which are of interest

to the grassroots players; reports from management; the motions from the BOD; and to make motions and proposals to recommend actions for the BOD to take. There are five BOG members from each district, the First Alternate, the Second Alternate and three BOG representatives. John Grossmann is D17's Second Alternate and Linda Gordon, Frank Queen and Dan Williams are D17's BOG reps – they are all up for reelection this year.

Western Conference

Darwin Afdahl attended his first Western Conference (WC) board meeting Thursday, February 5th at the Riverside Regional. He reported that Marion Robertson, D22 was elected president. He also stated, as noted above, that the per page charge to district for the *Forum* will increase by \$50 from \$350 to \$400 per page. Darwin pointed out the previous increase was in 2002.

Executive Committee

Darwin noted the Executive Committee approved the Taos Regional schedule and budget. Darwin was contacted by Steve and Kitty Copper for approval of their possibly publishing a book of their articles they have written for the *ScoreCard*. Darwin told them it was their material and D17 has no issue with what they want to do with their articles since there is no payment for the articles. Darwin mentioned The Longest Day, the Alzheimer's Association fundraiser, is occurring during the Las Vegas Regional again. A motion was made that D17 contribute one dollar per table on June 22nd plus \$1,000. The motion was seconded. The motion was amended to request the Las Vegas unit to designate the Alzheimer's Association as the recipient for the Charity Games on June 22, and should they choose to do so, D17 will give one dollar per table for all other tables in play on June 22, if not, D17 will give one dollar for all tables played June 22 and in addition D 17 will contribute \$1,000. The amendment was seconded and passed. The amended motion failed. A motion was made to give one dollar per table and \$500 to The Longest Day. The motion was seconded and passed.

Committee Reports

Elections Report given above.

Grand National Teams (GNT) Rod Southworth reported he puts three to four articles a year about the GNTs in the *ScoreCard*. He emails Unit GNT Coordinators encouraging them to hold G NT qualifying games. Rod is developing a new system for the travel subsidy to the teams participating in the D17 GNT Finals. Kudos were given to Rod for the work he has done as D17 GNT Coordinator.

North American Pairs (NAP) A motion was made to hold the D17 NAP Finals at the January Albuquerque Regional . The motion was seconded and passed.

I/N Rod Bias reported he has made contact with various unit I/N Coordinators and has spoken with people from Denver, Albuquerque, Tucson and Mesa. Rod asked JoAnne Lowe to report on the joint Phoenix Unit 354 and Mesa Unit 351 I/N Sectional. JoAnne stated she and Jim Horton preduced the boards for the Saturday pairs games and the Sunday Swiss Teams. Rod Bias did an email blast to his I/N list. They budgeted for 160 tables and had 188. It was a very successful tournament and the players enjoyed it.

Goodwill /Charity Flo Newlin has ordered new Goodwill pins. Flo asked that nominations for the D17 Goodwill Award be submitted to her by May 15. The charities selected by the D17 board for the Charity Foundation grant have received the checks. Robb Gordon stated that he, his wife, Linda and the Sedona Unit joined forces for a fundraiser for Verde Valley Sanctuary and raised an additional \$1,200 which upped the amount given to Verde Valley Sanctuary to \$5,500.

Gary Zeiger, DIC, joined the meeting. He reported that the tournament is running 216 tables behind the March 2012 regional. Gary predicts the table count will be somewhere between the 1992 tables in 2012 and the 1308 tables in October 2013 (Note: Gary was correct, as usual, the table count was 1636). Gary was asked about holding the NAPS at the Albuquerque Regional, he noted there should be adequate space and the Saturday two session pairs should probably be Stratified Pairs since Flight A and Flight C would be played Saturday, Flight B would be Friday.

Regional Tournaments Jerry Ranney reported there was no Regional Tournament Committee Meeting as there were no schedules to approve. The schedule for the Taos Regional was approved by the Executive Committee in order for the flyer to be available at this tournament. Discussions ensued about venues for regionals, stratifications and tournament contracts,

ScoreCard Bonnie Bagley brought several copies of three editions (D17, D21 & D22) of the *March Forum* for anyone to see.

Tournament Coordination JoAnne Lowe provided the 2015, 2016 and 2017 D17 tournament listings. Rod Southworth noted that when a seventh regional is proposed, the sectional dates need to be considered. He thinks the Taos Regional following the Cheyenne sectional will hurt the sectional table count. JoAnne Lowe mentioned there is a possibility the Phoenix Unit would like to move their regional back to August since the availability of reasonable hotel rates is much better. Bonnie Bagley said she would check to see if the DoubleTree in Colorado Springs is available for the Pikes Peak Regional in October 2016 and 2018.

Tournament Supplies John Grossmann noted \$1,000 was spent on tournament supplies in 2014 on bidding boxes and new inserts.

Finance Art McHaffie reiterated that the cancellation of the Phoenix Regional will affect D17's financial bottom line and stressed that contracts should not be signed before being reviewed by the D17 Contract Review Committee.

Education Flo Newlin reported that Jim Calhoun of Denver will be going to the New Orleans NABC and will attend a training session for high school bridge camps, with the possibility of holding a camp at Lakewood High School. The Denver Unit allotted \$300 to pay for one year ACBL memberships for campers.

Web Site John Grossmann stated that although new links and articles have been added, the web site is underutilized. There is much more that could be done and more board member participation is desired.

Grants John Grossmann noted there is a budget of \$3,000 for the Grant Program. The awards are between \$250 and \$1,000. The D17 Board agreed that membership building should be the focus for this year's grants. The deadline for grant application is April 30. Fourteen units (the units which do not hold a regional) are eligible for these grants. The grant program has been in existence for three years and has awarded over \$8000.

Unit Affiliations, Appeals, By-Laws, Contract Review and RTD No report

Old Business

Caddy Guidelines

Flo Newlin thanked John Grossmann, John Scibelli, Art McHaffie and Jim Horton who worked with her to draft the caddy guidelines. After some minor revisions, a motion was made to accept these

guidelines. The motion was seconded and passed. The caddy guidelines will be attached to the D17 RTP and is attached. It is recommended that each D17 representative give their tournament chairs a copy of the D17 Caddy Guidelines.

New Business

Free Plays

Jerry Ranney and his committee reviewed the free play policy and presented his recommendations. A motion was made that the current number of 45 free plays per board member remain; the duration of free plays is January 1 through December 31; the D17 recorder receive 12 per year and the president has the prerogative to grant free plays as appropriate to chairpersons and members of panels and visiting dignitaries. The motion was seconded and passed.

Fragrances

Darwin Afdahl suggested the following be added to the D17 RTP and included in D17 regional daily bulletins and flyers: Please do not wear cologne, perfume or scented lotions. They may cause fragrance related reactions. A motion was so made, seconded and passed.

Completed Tournament Reports

Frank Fine reported the January 2014 Albuquerque Regional had 1603 tables, the players were happy and the unit made a little money (the financial statement is not available yet).

Darwin Afdahl presented the president's gavel to the new president John Grossmann. The meeting was adjourned at 11:47 a.m.

The next meeting will be 8:00 a.m. Saturday, June 27, 2015 in Las Vegas, Nevada at the Las Vegas Regional.

Respectfully submitted,

Bonnie L. Bagley

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Attachments: D17 Caddy Requirements
D17 2015 Board Roster



DISTRICT 17 ASSOCIATION

AMERICAN CONTRACT BRIDGE LEAGUE

CADDY GUIDELINES for DISTRICT 17 ACBL SPONSORED REGIONALS AND EVENTS

District 17 wants all youth participants to work in a safe environment. Tournament Chair/s, Caddy Master, and Unit President should refer to the State Youth Labor laws and the ACBL Youth Protection Policy.

CADDY MASTER

Before the tournament:

1. Recruit the caddies needed for the tournament.
2. Hold a training session for the caddies assigned to the tournament. This could also be handled by the Head Caddy at the first session.
3. "Caddy Master's Guide for Training Tournament Caddies" is available on the ACBL website <http://www.acbl.org/documentlibrary/units/Caddy%20Guide.pdf>
4. Be familiar with the layout of the tournament rooms if there is more than one location.
5. Assign the caddies to the various sessions of the tournament.
6. Attend any preliminary tournament meetings as needed.
7. Abide by the ACBL Youth Protection Policy which is available on the ACBL website <http://www.acbl.org/acbl-youth-protection-policy/>
8. Abide by the local and state laws regarding employment of minors who are under 18 years old. The laws are available under each State Government website.

During the tournament:

1. Set up the caddy room with Head Caddy.
2. Have working caddies sign in and notify them of their assignment.
3. Each caddy should sign out daily after completing their last session.
4. Keep daily financial records for the caddies.
5. Check with the DIC to make certain you have enough caddies.
6. Help bolster caddy morale.
7. Assure each Caddy that you are available if there are any problems.
8. Pay the caddy after the last session for which they are scheduled to work.

Staffing: Caddy Master should consult with the DIC for different guidelines.

1. Pairs: Using electronic scoring devices have eliminated the need for as many caddies.
 - a. One caddy per three sections of a pair event is usually ample, provided that all the sections are located in the same room and next to each other.
2. Swiss Teams:
 - a. One caddy for 20 tables and up to four caddies for 70 tables is a general guideline. The caddy master can determine how many might be needed according to the ability of the caddy staff.
3. Knockout Teams:
 - a. The first event of Knockout Teams requires the most caddies if the matches are "head to head". Each bracket usually has 16 with eight head to head matches. One caddy for every two brackets of head to head matches would be ample.
 - b. If a bracket has 12 teams, they will all be playing a round robin movement. In this movement, no caddies are required because the players move their own boards.
 - c. After the first Knockout match, there will be eight teams remaining in each bracket. Depending on the number of original brackets, one caddy is sufficient for three brackets.
 - d. The number of caddies needed diminishes for the semi-final and final matches. One caddy should be sufficient for every five brackets provided they are in the same area.

4. Duplicated Swiss Teams:

- a. Duplicate Swiss requires fewer caddies. The caddy will assist the directors with distribution of new sets of boards to each table and picking up the last set of played boards between every round. The caddy/s should be experienced and efficient when working this event.

CADDY:

- ❖ Be responsible, enthusiastic, cooperative, and friendly with a good attitude.
- ❖ Be able to perform duties efficiently
- ❖ View this as a job

Age Requirements:

The sponsoring unit sets the age requirements in compliance with the respective state laws regarding the employment of minors (less than 18 years of age). D17 recommends that a caddy be 13 years of age or older. ACBL NABC tournament's hire caddies who are 18 years and older.

Dress Code and Requirements:

Caddies must be easily recognizable by the players. A uniform of some sort is recommended. Aprons, t-shirts of the same color, hats, or similar types of apparel should be provided by the sponsoring unit. Name tags with first name only should be worn at all times while working.

Caddies must be appropriately dressed wearing clean, neat, and casual clothes. Short shorts, flip-flops, revealing clothing, or shirts with vulgar messages will not be allowed. Shoes must be worn and they should be reminded that they will be on their feet a lot, so comfortable shoes are recommended.

Duties and Rules:

1. Report for work 30 minutes before game time unless instructed otherwise by Caddy master.
2. Caddies are not allowed to bring a friend who is not also working as a caddy.
3. Sign in on arrival and sign out daily after the last session that was assigned to you.
4. Report to the Caddy Master or Head Caddy for your assignment.
5. Caddy must stay close to their sections at all times.
6. When not performing caddy duties, sit quietly. Homework or reading a book helps pass the slack time.
7. Caddies owning a cell phone must make certain that it is on silent mode. Phone calls cannot be made or answered while in the playing area during the game.
8. Snacks must be confined to the caddy room. Do not go into the playing area with food. Water and soft drinks are allowed.
9. If there are ANY problems with bridge players, do NOT try to handle the situation by yourself. Go to the caddy master, a tournament director or any ACBL staff member for assistance. Never get into an argument with a player.
10. Consumption of liquor or drugs will not be tolerated. Violators will be dismissed immediately.
11. Caddies are not allowed to enter hospitality suites arranged for tournament players.
12. During a team event, caddies should be attentive, courteous, and move boards to each table as quietly as possible and minimize disturbing the players. An astute caddy may notice which boards are ready to move before they are called. One suggestion for expediting movement of boards is to have the North player place the played boards against the left leg of the table. The caddy can then move those boards to the appropriate table placing them against the North player's right table leg without any disturbance to the players.
13. Caddies may be asked by the tournament committee to distribute table gifts and other tasks.
14. Caddies will be asked by the Caddy master to do other chores, such as clean up or go get a tournament director if they are needed and not easily accessible.
15. Caddies should be paid extra for assisting with clean up after the last session of the tournament.



DISTRICT 17 ASSOCIATION AMERICAN CONTRACT BRIDGE LEAGUE

2015 District 17 Board Members

Officers: John Grossmann, President
Art McHaffie, Vice President
Bonnie Bagley, Secretary
Jerry Ranney, Treasurer
Flo Newlin, Election Secretary

Board Members and the areas they represent:

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